VACANCY: BOARD TREASURER

ABOUT CHOICE

CHOICE for Youth and Sexuality (CHOICE) is a professional youth-led organization that advocates for the Sexual and Reproductive Health and Rights (SRHR) of young people globally. CHOICE’s vision is that all young people have the power to make decisions about their sexual, reproductive & love lives!

We firmly believe that young people should be able to make informed and personal decisions regarding their sexual and reproductive health. Moreover, it is our core conviction that young people should participate meaningfully in decisions, policies and programs that affect their lives, in particular related to their SRHR. We mutually strengthen the capacity of young people and youth-led organizations, supporting them to be leaders and change-makers. We are intersectional feminists, and we aim to be sex-positive, courageous, playful, and supportive in all that we do.

ROLES AND RESPONSIBILITIES

The Board is the governing body of CHOICE and has the final responsibility over the organization, its development and continuity and monitoring of the long-term strategic plan. The board shares the vision of CHOICE and carries this vision out, both externally and internally.

The Board is international, with 3 board members based outside the Netherlands, and 3 Dutch-speaking members based in the Netherlands. This provides a good balance in representation, while also being able to engage with the Dutch (legal) context.

The board consists of 1 Chairperson, 1 Secretary, 1 Treasurer and 3 General Board members. Roles, responsibilities and portfolios of these can shift among the members on the basis of interests, needs and strengths.

Examples of portfolios are: finance, PMEL/MEAL, integrity and risks, HR, strategic planning, fundraising, board accountability, diversity, equity and inclusion.

The treasurer of the board ...

- Works closely with the Finance Team of CHOICE (Executive Director, Financial Controller, and Office Manager)
- Provides steering on financial decision-making in the organization
• Maintains oversight on financial governance and sustainability
• Supports the ED and finance controller in developing annual budgets as well as budgets for new funding proposals
• Takes part in the annual financial audits
• Takes on any portfolio in their interest

The treasurer of the board has a clear focus on finance, but as a board member also partakes in other areas of the board and the organization.

**PROFILE – WHAT ARE WE LOOKING FOR?**

We are looking to fill a Dutch-speaking and -based vacancy for the treasurer role. This means you are residing in the Netherlands and speak fluent Dutch.

Most importantly, you

• Are committed to CHOICE’s vision, mission, and values
• Understand budgeting and financial oversight
• Are fluent in English and Dutch
• Are a team-player, but able to work independently,
• Comfortable in a Leadership role or ambitious to develop this
• Strong in communication in diverse circumstance,
• Flexible (availability in evenings and weekends),
• A structured and accurate person;

It will be nice if you have:

• Knowledge of Sexual and Reproductive Health and Rights (SRHR)
• Knowledge of the international development sector
• Knowledge of Meaningful and Inclusive Youth Participation (MIYP)
• Previous experience being part of committees & boards
• Experience in financial and risk management
• Experience in resource mobilization and/or grant-writing
• Experience in Human Resource Management, including the legal context in the Netherlands
WHAT DO WE NOT EXPECT FROM YOU?

We understand that as a young person, you might not have the perfect profile for this position. Nor do you need to for this position. That's why we don't expect you to have years of experience in what you love to do, nor have you completed an education in finance. Your strengths, motivation and drive for development are most important.

Additionally, where you live does not matter, and of course you can work from home with us, but we do think it is important that you can be present for certain CHOICE meetings in the office in Amsterdam.

We aim to recruit the person who is most suited to the job and welcome applications from young people of all backgrounds – people of all genders, sexual orientations, nationalities, religions and beliefs. However, in line with CHOICE’s commitment to Meaningful Youth Participation, we especially encourage young candidates under the age of 28 to apply.

WHAT DO WE OFFER?

We offer a challenging position full of learning opportunities in non-profit governance and development cooperation. As a treasurer you have the chance to grow professionally and build a strong network. CHOICE provides the treasurer with a training budget to develop or strengthen competences. Additionally, a board member receives a small compensation (1900 euro per year, paid out quarterly) and is reimbursed for the expenses that they incur for CHOICE-related activities.

RECRUITMENT PROCEDURE

An intensive handover period will start as soon as possible, and your board term will start preferably on October 1st. (exact timelines can be discussed).

We will also invite you to attend the CHOICE annual general Meeting, from 22nd until the 24th of September.

Are you interested in leading a dynamic and ambitious organization and are you available for 8 hours per week for a period of approximately two years. Please send your letter of motivation and resume in English no later than Friday Aug 25, 2023, to vacancies@choiceforyouth.org.

In your motivation letter please reflect on the following questions:

- What is your motivation to apply for this voluntary role?
- Why would you like to be a treasurer of CHOICE?
- What are your skills and how do they match the vacancy?
- How does your prior experience contribute to this role?

For more information & regarding questions about this recruitment you can visit our website www.choiceforyouth.org or email Leander van der Linden at leander@choiceforyouth.org.

ADVISORY BOARD VACANCY:

Does CHOICE interest you, and do you want to contribute? But do you not have the capacity or match for a full-board term?

We are also looking for an additional member for our advisory board on finance, who can support the executive and treasurer during key moments in the financial year. For example, annual reporting, the audit and drafting the annual budget.

CHOICE strongly believes in the merit of youth-adult partnerships in complimenting youth-run endeavors. To this end, CHOICE established an Advisory Board that serves as an informal body within the organization. All CHOICErs (staff, board and youth advocates) can request advice from individual members if they need it. Furthermore, roughly twice a year the members of the advisory board are invited for organizational meetings to provide CHOICE with strategic input.

For more information on the advisory Board, or to express your interest, please contact Leander@choiceforyouth.org.